



JENNY HELPER

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TEACHER'S AIDE

~ Dedicated to the Safety and Education of Young Children ~

An enthusiastic, caring educator who believes that all children can learn and thrive in a learning environment that is stimulating, comforting, and appropriate to children's abilities. Commended for excellence in innovation, creativity, organization, and proactive talents. Exceptional ability to establish rapport with students and parents, based on outstanding communication skills.

"Jenny is an inspiration to the learning profession. Her enthusiasm, energy, and dedication are contagious. A wonderful student assistant and any school would benefit from her exceptional skills and attitude." - Eagle School District

EDUCATION AND TRAINING

Early Childhood Development Diploma, Mill College, Houston, TX - 2000
Abby's Children's Center, Practical Work, Houston, TX - 2001
Eagle School (Kindergarten), Houston, TX - 2000
St. John's First Aid, St Johns' Ambulance, Houston, TX -2001

RELEVANT EXPERIENCE AND ACCOMPLISHMENTS

- Created a safe, comfortable, and fun atmosphere for children from the age of 6 months to 12 years.
- Taught self-help skills (feeding, dressing, toileting, personal hygiene).
- Demonstrated Patience and understanding while managing difficult children.
- Designed, developed, and implemented indoor and outdoor kindergarten activities and educational lessons.

PLANNING AND ORGANIZING SKILLS

- Arranged four daycare rooms to provide a full range of age-appropriate activities, to encourage children in advancing their social development.
- Created instructional materials and procedures consistent with individual learning, needs and behaviors.
- Implementing new activities from reading resource books to stimulate play, including children's police center and corn syrup painting.
- Maintained children's attention during group time by presenting material in a fun and exciting way.
- Planned and directed numerous field trips including "Crystal Lake," "Wendy's," "Leisure Center," and "Evergreen Park."

PARENT CONTACT AND TEAMWORK

- Fostered effective, ongoing communication with parents by providing verbal reports and written notes on children's daily activities.
- Collaborated with co-workers, supervisors, and parents to maintain a "partnership" environment.

EMPLOYMENT HISTORY

Customer Service - Ricky, Always Close, TX
Clerical Assistant - Sears, Always Close, TX

1998-1999
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